

SCOTTISH BORDERS HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD

ACTION TRACKER


Meeting held 19 August 2020

Agenda Item: Primary Care Improvement Plan: Update



Action Number	Reference in Minutes	Action	Action by:	Timescale	Progress	RAG Status
2020 - 2	7	Evaluation report of new Primary Care Mental Health Service, funded through PCIP.	Rob McCulloch-Graham Kevin Buchan	August 2021 April 2022 September 2022	<p>In Progress:</p> <p>Update 22.09.21: Mr Rob McCulloch-Graham confirmed that the “Renew” service was being evaluated and regular reports were received by the PCIP Executive. He confirmed that a full evaluation would be shared with the IJB at a later date (2022).</p> <p>Update 23.02.22: Paper on “Renew” scheduled for the IJB meeting on 20 April 2022.</p> <p>Update 15.06.22: Will be reviewed at IJB Audit Committee on 12.09.22 (as full agenda for Audit Committee on 20.06.22)</p>	

Agenda Item: Strategic Implementation Plan & Priorities


Action Number	Reference in Minutes	Action	Action by:	Timescale	Progress	RAG Status
2020 - 3	11	Undertake a review of the Scheme of Integration.	Rob McCulloch-Graham Iris Bishop	March 2021 April 2022	<p>23.09.20 Update: Mrs Karen Hamilton enquired if the timescale for Action 3 was for the review to have been completed by the end of March 2020. Mr McCulloch-Graham confirmed that it was.</p> <p>09.10.20: Update: An initial review of the scheme is currently being taken forward and a timeline for completion is being worked up.</p> <p>16.12.20: Update: We intend to undertake a number of development sessions/workshops with board members and other stakeholders regarding the review of the Strategic Commissioning Plan. This work will inform any required amendments to the scheme of integration. The date for changes to the scheme will need to be determined after the review of the plan.</p> <p>Update 26.05.21: Mr Tris Taylor sought a timeline for the review of the Scheme of Integration. Mr Rob McCulloch-Graham confirmed that the Strategic Commissioning Plan (SCP) would be reviewed by April 2022 and the Scheme of Integration</p>	

				<p>(Sol) target date would be after that date. He explained that the review of the SCP may impact on the Sol and therefore it would make sense to complete the Sol after the SCP review had completed. He further commented that there may be changes to the Sol required as a consequence of the Derek Feeley recommendations being accepted by the Scottish Government. To date those recommendations remained with the Scottish Government for consideration.</p> <p>Update 22.09.21: A timeline for the Scheme of Integration refresh was a substantive item on the agenda.</p> <p>In Progress: Review in progress with an end date of 31.03.21.</p> <p>The light touch review consultation concludes on 28.02.22 and the results will be submitted to NHS Borders on 3 March and SBC on 31 March for agreement and then submitted to Scottish Ministers for formal approval.</p> <p>Any comments received as part of the consultation of a broader nature than the light touch review will be studied and if appropriate taken forward as part of a wider review of the Sol over the following 12</p>	
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					months. Update 31.03.22: Completed: The Sol was reviewed and agreed by SBC and NHS Borders, submitted to Scottish Ministers for formal approval by 31.03.22.	
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Meeting held 22 September 2021 (26 May 2021 minute refers)


Agenda Item: Quarterly Performance Report

Action Number	Reference in Minutes	Action	Action by:	Timescale	Progress	RAG Status
2021 - 4	7	<p>Cllr Shona Haslam requested that the data and evaluation of discharge to assess as mentioned in the minutes of 26 May 2021 be formally recorded as an action on the action tracker and the data and evaluation be submitted to the IJB.</p> <p><i>(26.05.21 Minute extract: Cllr Haslam agreed that the data was not inclusive of social care. She further commented that it appeared to be hospital admission focussed and not about improving the health of the population. She suggested including data on oncology, diabetes and obesity would give the Board a broad view of how population health could be improved. She further sought data on Discharge to Assess.)</i></p>	Rob McCulloch-Graham	December 2021	<p>Update 15.12.21: Mr Chris Myers suggested he meet with Cllr Shona Haslam to clarify the data available before bringing it forward to a future meeting. Cllr Haslam agreed to that approach.</p> <p>In Progress: It has been agreed with Cllr Haslam that high-level performance data for Discharge Programme services will be reported in the IJB performance report. In addition, a briefing meeting with Cllr Haslam and HSCP Officers will occur on Home First. The IJB Development session on 02.03.22 will be the opportunity for IJB members to define what areas of focus IJB members would like for the needs assessment, and this will inform the development of priorities for the new IJB Strategic</p>	


					Commissioning Plan to be developed over 2022-23 Completed. Update 15.06.22: Home First will be reviewed at the IJB Audit Committee on 20.06.22	
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Meeting held 15 December 2021

Agenda Item: IJB Strategic Commissioning Approach


Action Number	Reference in Minutes	Action	Action by:	Timescale	Progress	RAG Status
2021 - 5	8	The SCOTTISH BORDERS HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD considered and approved the following recommendations: That an additional development session be held to progress the Strategic Commissioning Approach work.	Chris Myers	April 2022	In Progress: First IJB Development Session is timetabled for the 02.03.2022. This session will focus on the approach to be taken for the Joint Needs Assessment which will underpin the Strategic Commissioning Plan. A further session on the development of the Strategic Commissioning Plan will occur in Autumn once the Joint Needs Assessment has been completed. Completed: 02.03.22.	

Agenda Item: Day Services Petition and Future Provision


Action Number	Reference in Minutes	Action	Action by:	Timescale	Progress	RAG Status
2021 - 6	10	The SCOTTISH BORDERS HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD sought a timeline for the work to be	Stuart Easingwood	April 2022	In Progress: Work to define the Carers Needs Assessment has commenced with the IJB Carers Workstream. The needs	

		taken forward.			assessment and planning will be incorporated into the updated IJB Strategic Commissioning Plan, however an update on day services will be provided in advance of the conclusion to the development of the full Strategic Commissioning Plan. Update 15.06.22: Needs assessment questionnaire went out to unpaid carers on 06.06.22	
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Agenda Item: Integrated Workforce Plan

Action Number	Reference in Minutes	Action	Action by:	Timescale	Progress	RAG Status
2021 - 7	15	The SCOTTISH BORDERS HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD recommended that the Health and Social Care Partnership should continue to develop an Integrated Workforce Plan over the coming months, and report this back to the IJB prior to submission to the Scottish Government.	Chris Myers	April 2022	In Progress: A Direction to the Scottish Borders Council and NHS Borders is included in the agenda Completed: 02.03.22.	

Agenda Item: Tweedbank Care Village

Action Number	Reference in Minutes	Action	Action by:	Timescale	Progress	RAG Status
2021 - 8	16	The SCOTTISH BORDERS HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD noted that it would issue a direction	Chris Myers	April 2022	In Progress: A Direction to the Scottish Borders Council is included in the agenda	

		to commission the provision of care within the care village which would clarify the role and requirements of the IJB from a governance perspective			Completed: 02.03.22.	
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KEY:	
Grayscale = complete:	
	Overdue / timescale TBA
	Over 2 weeks to timescale
	Within 2 weeks to timescale